

CITY OF BLOOMFIELD  
COUNCIL MEETING MINUTES  
August 22, 2022

The Regular Meeting of the Bloomfield City Council was held at 6 p.m. in the Council Chambers at 915 N. First Street, Bloomfield, NM. The meeting was in full conformity with the laws and rules of the Municipality.

In attendance were Mayor Cynthia Atencio, Councilor Scott Eckstein, Councilor Kelly Burkholder, Councilor Tony Herrera, Councilor Dale Walls, City Manager Geroge Duncan, City Attorney Ryan Lane, City Clerk Crystal Martinez Hornberger, Police Chief Phillip Francisco, and Finance Director Kimberly Simpson.

**1. CALL TO ORDER:**

*Mayor Atencio called the meeting to order at 6:01 pm*

**2. INVOCATION & PLEDGE OF ALLEGIANCE:**

*City Manager Duncan offered the Invocation and Pledge of Allegiance.*

**3. APPROVAL OF AGENDA:**

*Councilor Eckstein moved to approve the agenda. Councilor Herrera seconded. Approval was unanimous.*

**4. Presentation NextSite Charles Branch**

*Charles Branch with NextSite presented council with a presentation on what they have to offer.*

**5. CONSENT AGENDA:**

*Councilor Herrera moved to approve the consent agenda. Councilor Eckstein seconded. Approval was unanimous.*

**A. Approve** Council Meeting Minutes from August 8, 2022

**6. NEW BUSINESS:**

**A. Discussion** Accounts Payable

*Discussions were held regarding accounts payable.*

- B. Discussion and Possible Action to Adopt Ordinance 539**  
City of Bloomfield Cash Management Policy **Finance**  
**Director Kimberly Simpson**  
*Councilor Walls moved to approve Ordinance 539.*  
*Councilor Burkholder seconded. Approval was unanimous.*
- C. Discussion and Possible Action to Approve an Intent to**  
**Adopt Ordinance 541 Purchasing Authority Policy Finance**  
**Director Kimberly Simpson**  
*Item C was tabled.*
- D. Legend of City Departments Finance Director Kimberly**  
**Simpson**  
*Finance Director Kimberly Simpson provided council with*  
*a legend of city departments.*
- E. Discussion and Possible Action to Cancel or Reschedule**  
**the October 10, November 14, and December 26, 2022,**  
**Council Meetings due to Holiday Schedule**  
*Discussions were held to make the following changes to*  
*upcoming council meetings due to the 2022 Holiday*  
*Schedule*
- 1. Reschedule the October 10, 2022, council meeting to*  
*October 11, 2022.*
  - 2. Reschedule November 14, 2022, council meeting to*  
*November 15, 2022.*
  - 3. Cancel December 26, 2022, council meeting.*
- Councilor Herrera moved to approve. Councilor Eckstein*  
*seconded. Approval was unanimous.*
- F. Discussion and Possible Action to Adopt Ordinance 534**  
Regarding Harassment of a Guardian **City Clerk Crystal**  
**Hornberger**  
*Councilor Herrera moved to approve Ordinance 534.*  
*Councilor Burkholder seconded. Approval was unanimous.*
- G. Discussion and Possible Action to Adopt Ordinance 535**  
Regarding Graffiti **City Clerk Crystal Hornberger**

*Councilor Eckstein moved to approve Ordinance 535. Councilor Herrera seconded. Approval was unanimous.*

- H. Discussion and Possible Action to Adopt Ordinance 537**  
Regarding Laboratory Test Fee Imposed **City Clerk Crystal Hornberger**

*Councilor Burkholder moved to approve Ordinance 537. Councilor Eckstein seconded. Approval was unanimous.*

- I. Discussion and Possible Action to Approve the Sale of Surplus Equipment City Engineer Jason Thomas**  
*Councilor Burkholder moved to approve. Councilor Herrera seconded. Approval was unanimous.*

- J. Discussion and Possible Action to Approve a MOU with the Four Corners Soccer League City Engineer Jason Thomas**

*Councilor Herrera moved to approve. Councilor Burkholder seconded. Approval was unanimous.*

**7. UNFINISHED BUSINESS:**

**None**

**8. PUBLIC INPUT (Limited to five [5] minutes per person):**

**A. Comments** from the Public **None**

**B. Comments** from Department Heads and/or Council

*Police Chief Francisco made comments regarding his police officers and an arrest made resulting in the recovery of \$70,000 in equipment.*

*Mayor Atencio expressed her condolences to the family of Lonnie Brannin and his passing.*

**9. CLOSED SESSION:**

*Mayor Atencio called for a motion to go into closed session at 6:36. Councilor Herrera moved to approve. Councilor Eckstein seconded. Councilor Eckstein, Councilor Burkholder, and Councilor Herrera were in favor. Councilor Walls was opposed. Motion passed.*

*Mayor Atencio called for a motion to return to the regular public meeting at 7:24, stating that nothing was discussed other than what is allowed under the New Mexico State Statute Section 10-15-1(H). Councilor Herrera moved to approve. Councilor Eckstein seconded. Approval was unanimous.*

The City Council may go into closed executive session pursuant to the provisions of the New Mexico Open Meetings Act, New Mexico State Statute Section 10-15- 1(H) to discuss pending/threatened litigation and limited personnel.

**10. ADJOURNMENT:**

*Mayor Atencio called for a motion to adjourn the meeting at 7:25. All were in favor.*

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Cynthia Atencio, Mayor

**ATTEST:**

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Catherine Galvan, Deputy City Clerk