

**City of Bloomfield
Emergency Determination Form**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when the service, construction or item of tangible personal property procured:

1. is needed immediately to:
 - a. control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or
 - b. plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and
2. cannot be acquired through normal procurement methods.
 - a. The agency entering into an emergency procurement should employ a competitive process to the extent practicable under circumstances.

I. Name of Agency: City of Bloomfield
Agency Chief Procurement Officer: Dustie Sheets
CPO Email Address: dsheets@bloomfieldnm.gov
Telephone Number: 505-333-7820

II. Name of Contractor: Sulzer EMS Inc.
Address of Contractor: 1025 Troy King Road
Farmington, NM 87401
Telephone Number: 505-327-6055

Amount of prospective contract: \$99,346.00

Term of prospective contract: Purchase new pump for the 2nd Source Pump Station which is the primary source of water for the City of Bloomfield during Bloomfield Irrigation District Ditch down time.

III. List of services (scope of work), construction or items of tangible personal property being procured:

- Supply new updated Homa Pump for 2nd Source
- Accept and inspect pump at Sulzer
- Deliver pump to site

IV. Explanation for the justification of the procurement including a description of the emergency conditions requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

On September 5, 2023 the Bloomfield Irrigation Ditch had a ditch break and had to be shut off. The Bloomfield Irrigation Ditch is the primary supplier of drinking water to the residents of the City of Bloomfield. The Bloomfield Irrigation Ditch fills the City's reservoir which has a 28 supply of water. The estimated time for the ditch repair was 4-6 weeks so the City began operating the 2nd Source to supply water to the City's water plant and to the reservoir. 2nd Source normally operates nightly for a few hours to top off the reservoir if necessary, however during this time, it has operated 24/7 until the ditch is repaired and the reservoir is filled.

The City has 3 pumps that are rotated to operate the 2nd Source. All 3 pumps are over 15 years old and all have been rebuilt at least 2 times each. Since the ditch break, 2nd source has been pumping 24/7 and one pump has stopped working completely and a 2nd pump works intermittently. Therefore, we hereby request a new pump be purchased immediately to ensure a constant water supply to the City.

V. Describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

When the ditch is repaired and the turbidity in it is low enough, the City will be able to have another source of water for treatment.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

The City is tracking pump run time hours and implementing a new maintenance plan to have the pumps rebuilt on a set schedule to help prevent unscheduled down time. The City is also researching adding an additional settling pond, increasing the size of our existing pond (2nd source) and adding baffles to slow the flow of water to help with turbidity.



City of Bloomfield City Manager

10/19/2023

Date



City of Bloomfield Chief Procurement Officer

10/19/2023

Date

Cabinet Secretary/Governmental Entity Head or Designee

Date